

APPLICATION FOR ENROLMENT (International Student Use)

Onshore International Student
 Offshore International
 Sydney CBD Campus
 Burwood Campus

Personal details	Visa Details
Title: <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other	Nationality:
Family Name:	Passport Number:
Given Name:	Do you have an Australian Visa <input type="checkbox"/> Yes <input type="checkbox"/> No
Preferred Name:	(If yes) Country of issue:
Date Of Birth:	(If yes) Visa type <input type="checkbox"/> Student <input type="checkbox"/> Visitor <input type="checkbox"/> Other
Gender:	(If yes) Visa expiry:
Country Of Birth:	Do you have Overseas Student Health Cover <input type="checkbox"/> Yes <input type="checkbox"/> No
USI (Unique Student Identifier):	(If yes) Provider: Number :
Parents/Guardian Names:	Expiry Date:
Parents/Guardian Contact No:	Which Visa office will you apply to for your visa:
Student Contact Details	Visa Details Please attach certified copies of all academic transcripts and copies of certificates (translated into English)
Address (Home country if applicable):	Tertiary Qualification:
Current Address (in Australia):	Institute:
Postal Address (if different):	Course:
Telephone (home):	Year of Completion:
Telephone (business):	Secondary Qualification:
Mobile:	Institute:
Email:	Course:
Emergency Contact Details	Year of Completion:
Name:	If you are currently enrolled in another institute please indicate:
Relationship:	Institute:
Address:	Course:
Contact Number:	Expected time to complete (month/year):
Email:	<i>If you are currently enrolled in a similar course, you may be eligible for a credit transfer or Recognition of Prior Learning.</i>
Agent Information (if applicable)	English Proficiency Please attach certified copy of valid test scores
(Agent Stamp Here):	IELTS Score: TOEFL Score:
How did you learn about AIS	Other English Score:
<input type="checkbox"/> Agent <input type="checkbox"/> Newspaper <input type="checkbox"/> Internet <input type="checkbox"/> Friend/Relative <input type="checkbox"/> Other RTO	Name of Language School (If applicable):
<input type="checkbox"/> Exhibition <input type="checkbox"/> Other _____	Current English Level:
	Work Experience:
	* Do you have industry experience covered by this course? <input type="checkbox"/> Yes <input type="checkbox"/> No
	If yes, you may be eligible for Recognition of Prior Learning (RPL), please contact AIS staff or visit AIS website for more details. Kindly attach verified copies of documents to support a credit transfer or RPL application.

Massage Courses		
Please go to our website for course details & suitability		
Course Code	Course Name	Course Duration
HLT42015	Certificate IV in Massage Therapy	9 Months
HLT52015	Diploma of Remedial Massage	18 Months
HLT42015 HLT52015	Certificate IV in Massage Therapy & Diploma of Remedial	18 Months

Beauty Courses		
Please go to our website for course details & suitability		
Course Code	Course Name	Course Duration
SHB30115	Certificate III in Beauty Services	6 Months
SHB40115	Certificate IV in Beauty Therapy	12 Months
SHB50115	Diploma of Beauty Therapy	18 Months
SHB50216	Diploma in Salon Management	15 Months

SHB40115 SHB50216	Certificate IV in Beauty Therapy & Diploma of Salon Management	27 Months
SHB50115 SHB50216	Diploma of Beauty Therapy & Diploma of Salon Management	33 Months

Management Courses		
Please go to our website for course details & suitability		
Course Code	Course Name	Course Duration
BSB41515	Certificate IV in Project Management Practice	12 Months
BSB51415	Diploma of Project Management	12 Months
BSB61215	Advanced Diploma of Program Management	18 Months
BSB51915	Diploma of Leadership and Management	12 Months
BSB61015	Advanced Diploma of Leadership and Management	12 Months

SPECIAL NEEDS

AIS is committed to helping students with Special Needs. Please make any comments that may assist us in ensuring that your circumstances and/or your needs are addressed by us:

Massage & Beauty Course Intake Dates				
2018	<input type="checkbox"/> 22/01/2018	<input type="checkbox"/> 16/04/2018	<input type="checkbox"/> 09/07/2018	<input type="checkbox"/> 01/10/2018
2019	<input type="checkbox"/> 21/01/2019	<input type="checkbox"/> 15/04/2019	<input type="checkbox"/> 08/07/2019	<input type="checkbox"/> 30/09/2019
2020	<input type="checkbox"/> 20/01/2020	<input type="checkbox"/> 13/04/2020	<input type="checkbox"/> 06/07/2020	<input type="checkbox"/> 28/09/2020

Management Intake Date				
2018	<input type="checkbox"/> 22/01/2018	<input type="checkbox"/> 05/03/2018	<input type="checkbox"/> 16/04/2018	<input type="checkbox"/> 28/05/2018
	<input type="checkbox"/> 09/07/2018	<input type="checkbox"/> 20/08/2018	<input type="checkbox"/> 01/10/2018	<input type="checkbox"/> 12/11/2018
2019	<input type="checkbox"/> 21/01/2019	<input type="checkbox"/> 04/03/2019	<input type="checkbox"/> 15/04/2019	<input type="checkbox"/> 27/05/2019
	<input type="checkbox"/> 08/07/2019	<input type="checkbox"/> 19/08/2019	<input type="checkbox"/> 30/09/2019	<input type="checkbox"/> 11/11/2019
2020	<input type="checkbox"/> 20/01/2020	<input type="checkbox"/> 02/03/2020	<input type="checkbox"/> 13/04/2020	<input type="checkbox"/> 25/05/2020
	<input type="checkbox"/> 06/07/2020	<input type="checkbox"/> 17/08/2020	<input type="checkbox"/> 28/09/2020	<input type="checkbox"/> 09/11/2020

FEE REFUND POLICY AUSTRALASIA

Australasia International School (AIS) will refund: 1. If the Australian Government has refused to grant a visa: 1. If the Australian government refuses a student visa, the refund amount will be tuition fees in full minus administration fee of \$200. b) The refund will be made within 28 days (or 4 weeks) of receiving a student's written claim and certified evidence of the Department of Home Affairs (DHA) rejection of the visa application. 2. If AIS is unable to offer the course or the course is cancelled, then AIS will refund all course money in accordance with the provisions of sections 27 and 29 of the Education Services for Overseas Students Act 2000. 3. If the application for a refund is received more than 28 days (or 4 weeks) before the enrolment date of the course: a) 80% of the total course fee will be refunded. b) The refund will be made once the payment is cleared and within 28 days (or 4 weeks) of receiving a student's written claim. 4. If the application for a refund is received less than 28 days (or 4 weeks) before the enrolment date of the course: a) 50% of the total course fee will be refunded. b) The refund will be made once the payment is cleared and within 28 days (or 4 weeks) of receiving a student's written claim. 5. No refund will be granted once the enrolment period has commenced in relation to points 3 and 4 above. 6. There will be no refund on enrolment fee, accommodation arrangement fee and airport pickup service fee. 7. Refunds will only be made back to the original payment account/card that the funds were received from - cash refunds will not be issued. This agreement does not remove a student's right to take further action under Australia's consumer protection laws

USE OF PERSONAL INFORMATION

Information is collected on this form and during your enrolment in order to meet our obligations under the ESOS Act and the National Code 2007; to ensure student compliance with the conditions of their visas and their obligations under Australian immigration laws generally. The authority to collect this information is contained in the Education Services for Overseas Students Act 2000, the Education Services for Overseas Students Regulations 2001 and the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2007. Information collected about you on this form and during your enrolment can be provided, in certain circumstances, to the Australian Government and designated authorities and, if relevant, the Tuition Protection Service and the ESOS Assurance Fund Manager. In other instances information collected on this form or during your enrolment can be disclosed without your consent where authorized or required by law.

Declaration

- Attached certified copies of your IELTS or English test scores score
- Attached certified copies of your academic qualifications, work experience (if applicable) and Overseas Student Health Cover (if applicable)
- Attached a copy of your certified passport (front and back)
- Attached a copy of your Visa (if applicable) or birth certificate
- Attached relevant employment documentation
- I declare that I have read this document in its entirety and agree to its terms and conditions

I also state that:

- **I have read, understood and agree to be bound by the Terms and Conditions as outlined by AIS.**
- **I hereby declare that the information supplied by me is true and correct.**
- **I have also attached the evidence of payment details of enrolment application fee.**
- **I have read the refund policy and agree to abide by these terms.**
- **I give permission that any image taken of me while I am a student can be used by the School on its websites, social media and in marketing material.**

Print name: _____ Signature of applicant: _____ Date: ____/____/____

Please complete this form and send to: Student Services Officer Australasia International School (AIS) Email: enrolment@aischool.com.au

AIS - OFFICE USE ONLY

Date application received		Offer ID:	
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