



AUSTRALASIA
INTERNATIONAL SCHOOL

EST: 1973
RTO Code: 6251 | CRICOS: 02747G

BSB41515 Certificate IV in Project Management Practice

Course Code: 094692M

Utilise the application of knowledge, skills, tools and technique to harness your ability to make things happen

This qualification is suitable for autonomous individuals who identify and apply project management skills and knowledge in a wide variety of contexts. Job titles for these roles may include contracts officers, project administrators, quality officers and small business operators. Individuals in these roles might be members of a project team, with no direct responsibility for overall project outcomes. Primarily, these roles would support wider project operations. They may use project tools and methodologies selectively to support organisational or business activities.



NATIONALLY RECOGNISED
TRAINING

Australasia International School

Sydney City Campus: Level 14, 233 Castlereagh Street, Sydney, NSW 2000 | Liverpool Street Campus: Level 5, 127 Liverpool Street, NSW 2000

Telephone: +61 2 8278 7232 | Email: info@aischool.edu.au | Web: www.aischool.edu.au

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BSB41515 CERTIFICATE IV IN PROJECT MANAGEMENT PRACTICE

ENTRY REQUIREMENTS

Minimum of 18 years

Overall IELTS score of 5.5 or equivalent

Practical knowledge of Microsoft Office or equivalent program

Access to email

A modern computer with internet access and an up to date operating system is recommended but not required

LEARNING AND ASSESSMENT

This course is run in a blended delivery method that will comprise a face to face component and an online delivery component.

The following is a breakdown of the hours in each:

1. 15 hours face to face facilitation
2. 5 hours online delivery over a period of 12 months.

During this time the learner will be trained and tested in the knowledge evidence and performance evidence of the units of competency. A variety of different assessment methods including Written knowledge assessment, projects, case studies and observation assessments

SUPPORT SERVICES

Where the student is experiencing any personal difficulties s/he should be referred to the Faculty Educator/ Manager who will seek to assist. If the students' needs exceed the AISchools support capacity, it will refer the student to the appropriate external agency

Units of Competency

Unit Code	Unit Code	Core / Elective
BSBPMG409	Apply project scope management techniques	Core
BSBPMG410	Apply project time management techniques	Core
BSBPMG411	Apply project quality management techniques	Core
BSBPMG412	Apply project cost management techniques	Elective
BSBPMG413	Apply project human resources management approaches	Elective
BSBPMG415	Apply project risk management techniques	Elective
BSBPMG418	Apply project stakeholder engagement techniques	Elective
BSBADM405	Organise meetings	Elective
PSPPCY004	Support policy implementation	Elective

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COURSE DURATION

12 Months 4 Terms

Please note: 10 weeks per term

This course is set out in a blended learning format while there is a Trainer led face to face in a classroom setting component and an online educational environment these to combined with facilitated and monitored practical components. This will demonstrate your understanding of the principals and ability to perform the tasks required of you.

Your progression in this course will be charted by academic progression in accordance with the ESOS ACT 2000.

INDICATIVE COURSE COST

\$8 000 Tuition Fee, \$200 Application Fee (Non-refundable)

*All prices in \$AUD

REFUND POLICY

A concise** version of the AIS refund policy is given below:

Refund Table

Unsuccessful Visa application and 28 days notice is given	Full refund of unused prepaid fees will be provided to students minus 5% or \$500 whichever is less and the \$200 application fee
Cancellation of enrolment more than 28 days prior to commencement date.	80% refund of Tuition Fees paid minus the \$200 application fee
Cancellation less than 28 days prior commencement date.	50% refund of Tuition Fees minus the \$200 application fee
Cancellation after commencement date.	No refund
Visa cancelled due to actions of student	No refund
Course cancelled by Australasia International School (provider default)	100% refund of all unused prepaid fees minus the \$200 application fee

**NB.. A full version of the AIS refund policy is available in the Student Handbook and on the AIS website.

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