



AUSTRALASIA
INTERNATIONAL SCHOOL

EST: 1973
RTO Code: 6251 | CRICOS: 02747G

BSB51918 Diploma of Leadership and Management

Course Code: 099342D

Create your career goals and challenge the status quo with and inspired leadership qualities.

Learn concepts and skills to inspire and engage others for performance, innovation and satisfaction. At the Australasia International School, we understand the importance of strategic management and Innovation, when studying Leadership and Management you will learn how to liaise with stakeholders, ensure team effectiveness and achieve your goals in Management.

This qualification reflects the role of the Individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and Industry contexts. Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements. They plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources.



NATIONALLY RECOGNISED
TRAINING

Australasia International School

Sydney City Campus: Level 14, 233 Castlereagh Street, Sydney, NSW 2000 | Liverpool Street Campus: Level 5, 127 Liverpool Street, NSW 2000

Telephone: +61 2 8278 7232 | Email: info@aischool.edu.au | Web: www.aischool.edu.au

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ENTRY REQUIREMENTS

Minimum of 18 years

Overall IELTS score of 5.5 or equivalent

Practical knowledge of Microsoft Office or equivalent program

Access to email

A modern computer with internet access and an up to date operating system is recommended but not required

LEARNING AND ASSESSMENT

As a student you will have the opportunity to learn in a modern educational environment. You will participate in role plays, group discussions, practical demonstrations, online learning and a functioning clinic.

SUPPORT SERVICES

Where the student is experiencing any personal difficulties s/he should be referred to the Faculty Educator/ Manager who will seek to assist. If the students' needs exceed the AISchools support capacity, it will refer the student to the appropriate external agency

Training Package

Unit Code	Unit Code	Core/ Elective
BSBLDR511	Develop and use emotional intelligence	Core
BSBMGT517	Manage operational plan	Core
BSBLDR502	Lead and manage effective workplace relationships	Core
BSBWOR502	Lead and manage team effectiveness	Core
BSBWHS506	Contribute to developing, implementing and maintaining WHS management systems	Elective
BSBRISK501	Manage risk	Elective
BSBWOR501	Manage personal work priorities and professional development	Elective
BSBMGT502	Manage people performance	Elective
BSBMGT516	Facilitate continuous improvement	Elective
BSBWHS501	Ensure a safe workplace	Elective
BSBADM502	Manage meetings	Elective
BSBSUS501	Develop workplace policy and procedures for sustainability	Elective

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COURSE DURATION

12 Months (4 Terms)

Please note: 10 weeks per term

This course is set out in a blended learning format while there is a Trainer led face to face in a classroom setting component and an online educational environment these to combined with facilitated and monitored practical components. This will demonstrate your understanding of the principals and ability to perform the tasks required of you.

Your progression in this course will be charted by academic progression in accordance with the ESOS ACT 2000.

INDICATIVE COURSE COST

\$8 000 Tuition Fee, \$200 Application Fee (Non-refundable)

*All prices in \$AUD

REFUND POLICY

A concise** version of the AIS refund policy is given below:

Refund Table

Unsuccessful Visa application and 28 days notice is given	Full refund of unused prepaid fees will be provided to students minus 5% or \$500 whichever is less and the \$200 application fee
Cancellation of enrolment more than 28 days prior to commencement date.	80% refund of Tuition Fees paid minus the \$200 application fee
Cancellation less than 28 days prior commencement date.	50% refund of Tuition Fees minus the \$200 application fee
Cancellation after commencement date.	No refund
Visa cancelled due to actions of student	No refund
Course cancelled by Australasia International School (provider default)	100% refund of all unused prepaid fees minus the \$200 application fee

NOTE: A full version of the AIS refund policy is available in the Student Handbook and on the AIS website.

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