



Zoom provides video and voice communication, text chat, interactive whiteboard, screen sharing and annotation. Through Zoom, your lecturers can offer real-time online tutorials and virtual consultations.

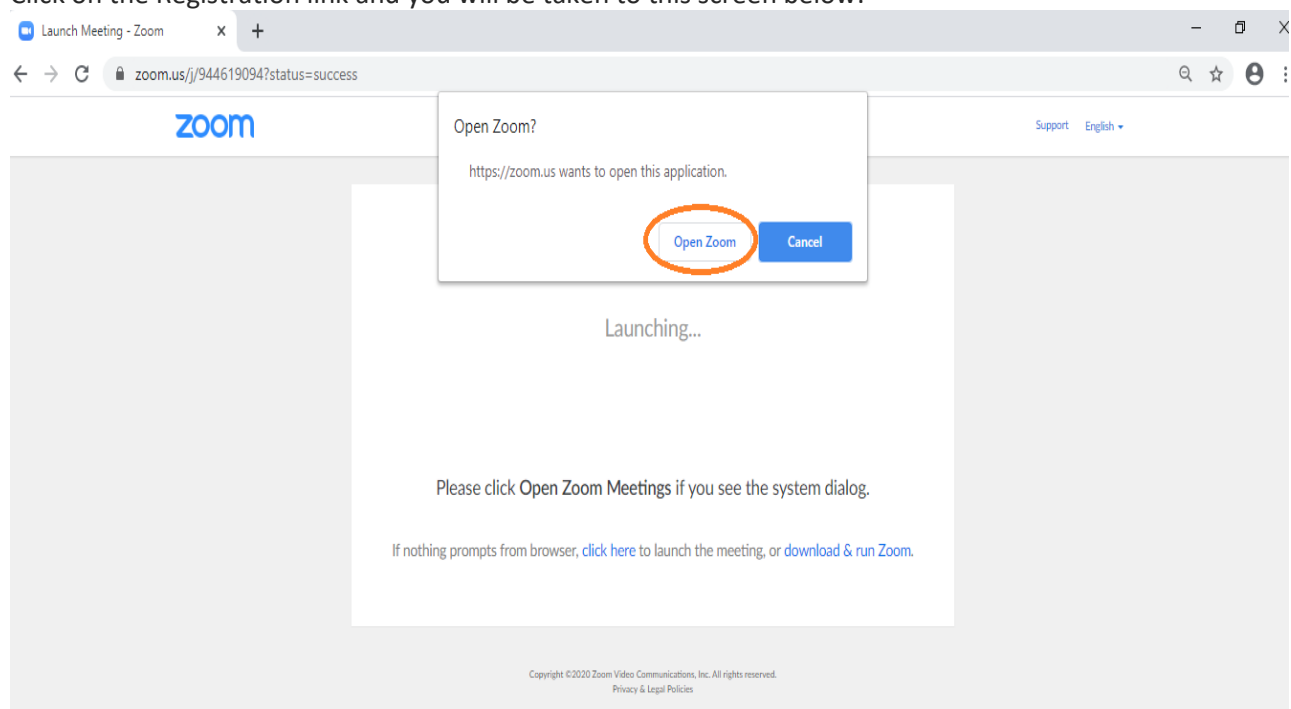
You can join Zoom session in different ways:

Joining Zoom Session through your Laptop

Join with URL link:

You will be sent an email with Registration URL by your Trainer to join the Zoom session. This link is all you need to join your session at the scheduled time.

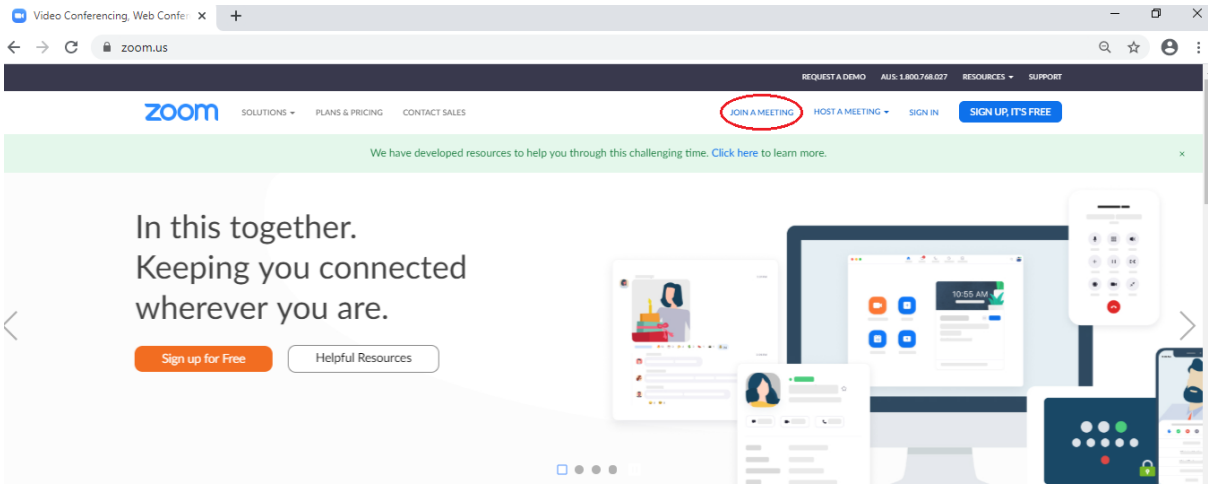
Click on the Registration link and you will be taken to this screen below:



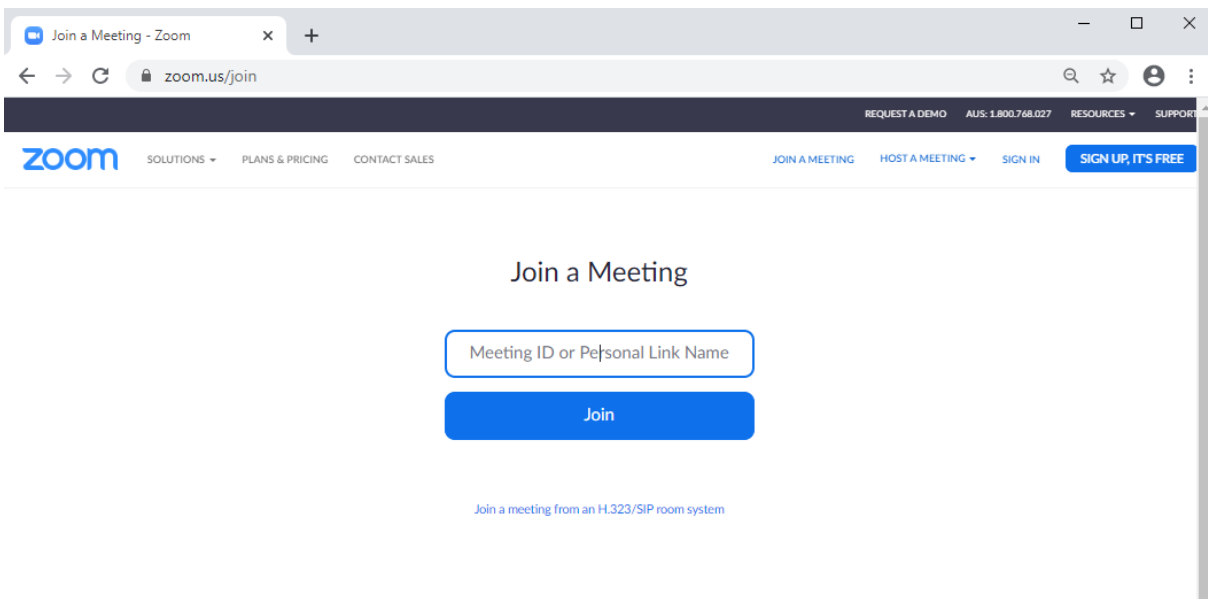
Click on 'Open Zoom' and you will be taken to Live Zoom session

Join with Meeting ID:

You will be sent an email with Registration URL along with Meeting ID (e.g. 123-456-789) by your Trainer to join Zoom session. Open zoom.us on your browser:

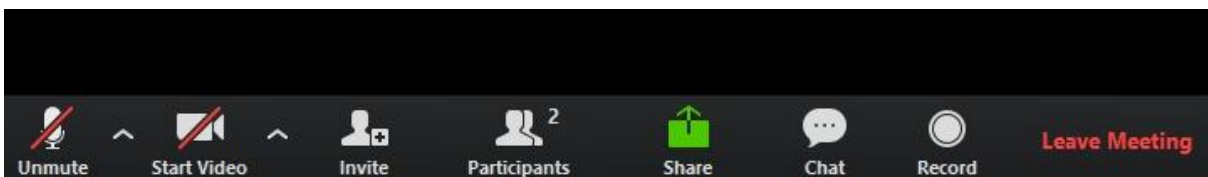


on **'Join a Meeting'**



Enter Meeting ID & Click Join. You will be taken to Live Zoom session

After joining Zoom session, you will See a Zoom Window with following features:

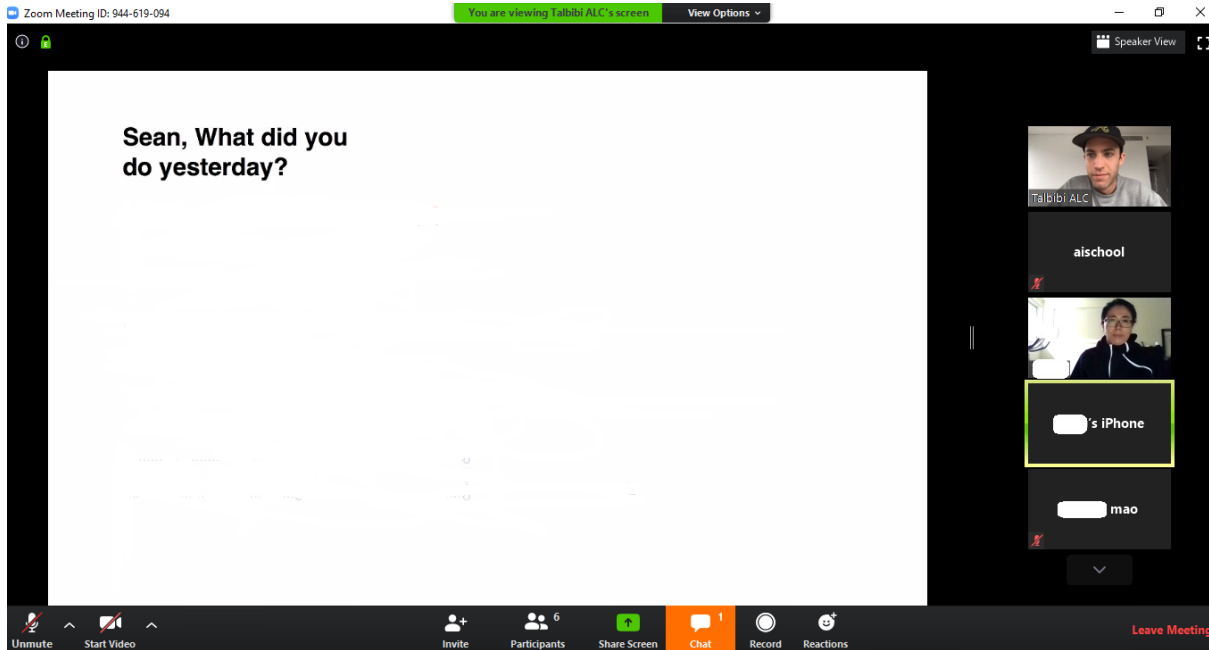


Mute/Unmute Microphone: To Mute/Unmute your microphone in the session

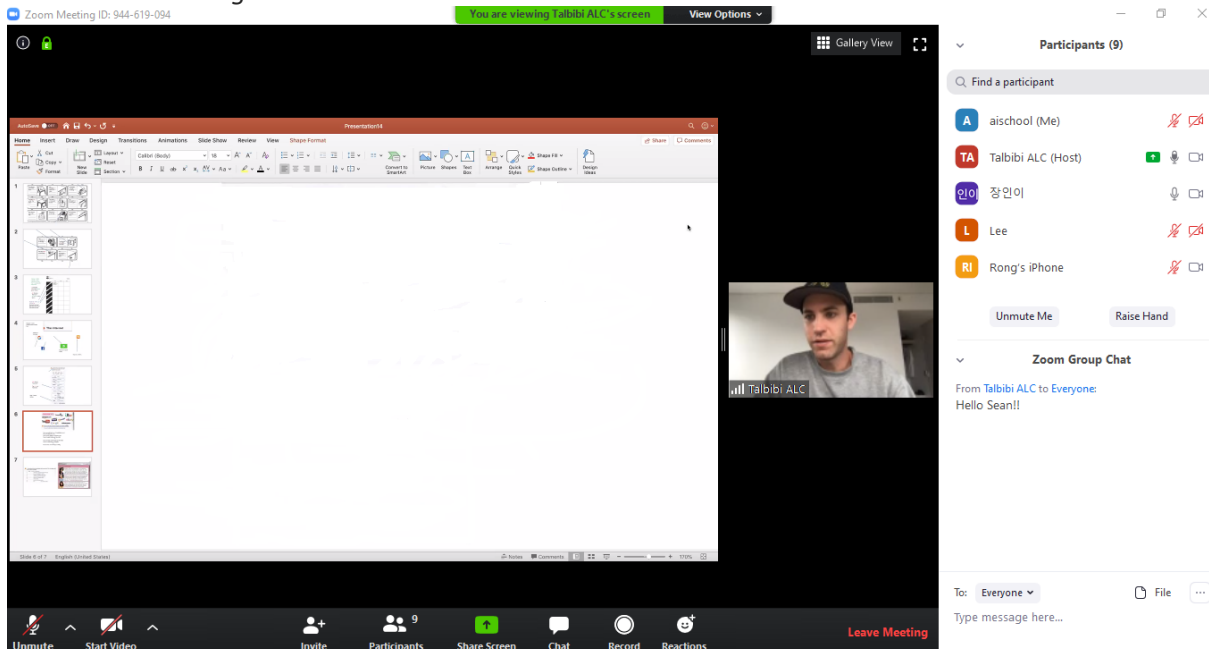
Start/Stop Video: To Start/Stop your video in the session

Participants: To check the participants in the session

Share: To share your screen/Whiteboard/Mobile/Presentation with the Trainer or other participants in the session



Whiteboard Sharing

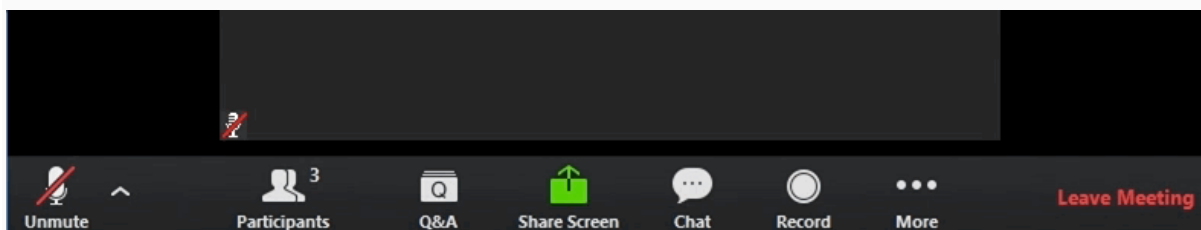


Presentation, Participants & Chat Features

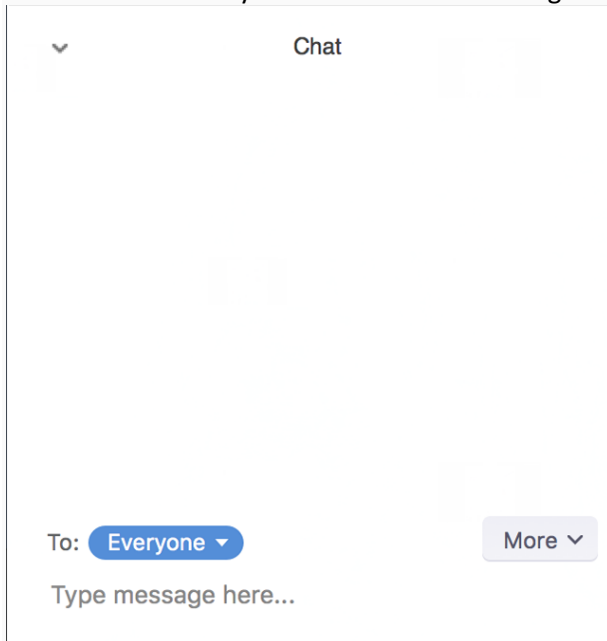
Chat: To Chat with your Trainer/other participants in common chat room



While in a meeting, click **Chat** in the meeting controls.

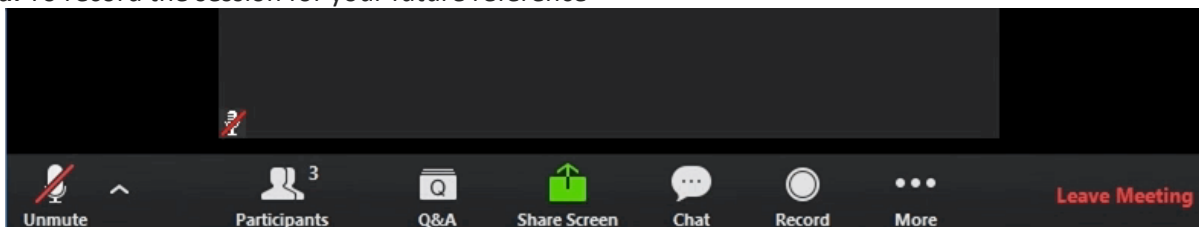


This will open the chat on the right. You can type a message into the chat box or click on the drop down next to **To:** if you want to send a message to a specific person.



When new chat messages are sent to you or everyone, a preview of the message will appear and Chat will flash orange in your host controls.

Record: To record the session for your future reference

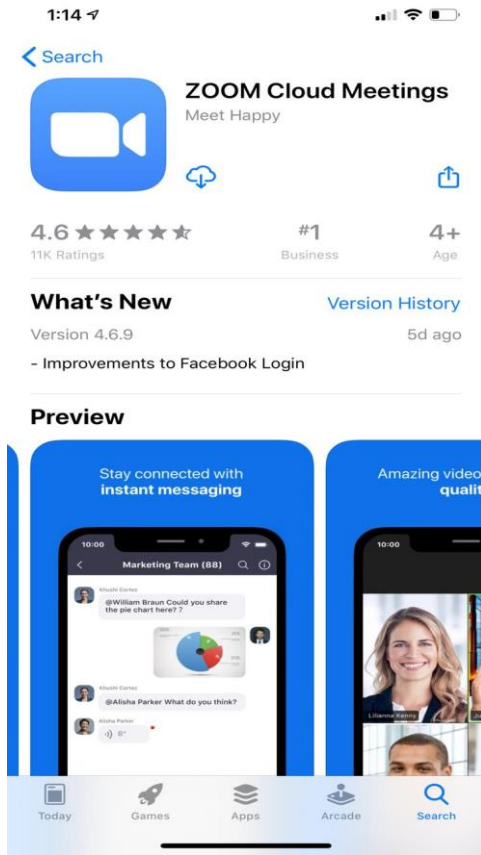


Leave Meeting: To exit from the session click on 'Leave Meeting'

Joining Zoom session through your Mobile Phone:



Download **'Zoom Cloud Meetings'** on your *App Store* or *Play store*



Zoom App on Apple App Store



Zoom App on Android Play Store





Start a Meeting

Start or join a video meeting on the go



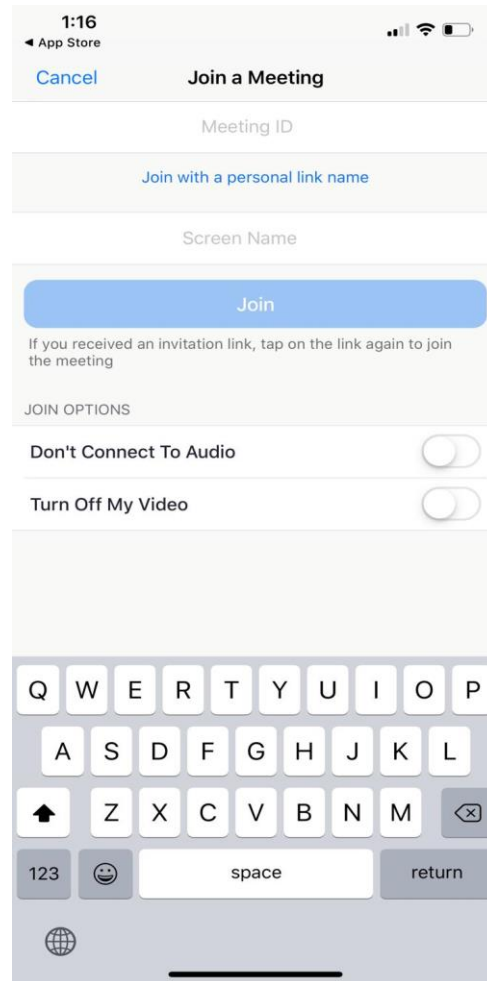
[Join a Meeting](#)

[Sign Up](#)

[Sign In](#)

Click on **'Join a Meeting'**





Enter *Meeting ID (sent by your Trainer)* and you will be taken to Live Zoom Session on your mobile.

However, we recommend students to use Desktop version for better results. However, you can check the comparison of the [desktop client vs mobile app](#) to see what device will best suit your needs and provide the best experience with Zoom.



Some Useful Links & Videos:

Joining a Zoom Meeting

https://www.youtube.com/embed/hlkCmbvAHQQ?rel=0&autoplay=1&cc_load_policy=1

Joining & Configuring the audio & video

<https://support.zoom.us/hc/en-us/articles/201362283-Testing-computer-or-device-audio>

<https://support.zoom.us/hc/en-us/articles/201362283-Testing-computer-or-device-audio>

https://www.youtube.com/watch?v=-s76QHshQnY&feature=emb_rel_pause

Sharing a Screen:

<https://support.zoom.us/hc/en-us/articles/201362153-How-Do-I-Share-My-Screen->